



Castleton State College
Community College of Vermont
Johnson State College
Lyndon State College
Vermont Technical College

Release of Information to Parent(s)/Guardian(s)

This permission will stay in effect until the student rescinds the permission in writing.

Complete and submit this form to give your parent(s) or guardian(s) access to general information from your education record. General information may include information about a student's financial account, academic performance, attendance in classes, and financial aid. Please ensure that these individuals know your Student ID and your birth date when requesting information.

Students also have the option of authorizing a "one-time" release of specific information (such as a grade report or enrollment verification) to a designated person or organization. Please use the Request for Release of Information form for that type of release.

The Vermont State Colleges must have written permission from a student prior to releasing information from the student's education record to parties not authorized for disclosure under the Federal Educational Rights and Privacy Act. See the Vermont State Colleges' FERPA Policy for additional information.

Student's Full Legal Name - Please Print

Student ID # or last 4 digits of Social Security #

I hereby grant permission to release information to my parent(s)/guardian(s) listed below for the purpose of keeping them informed on matters related to my college education. Information from my education record may be released to:

(Print full name of parent or guardian)

(Relationship - mother, father, or guardian)

(Address of parent or guardian)

(Print full name of parent or guardian)

(Relationship - mother, father, or guardian)

(Address of parent or guardian)

Student's Signature

Date

Return this form to the Student Services Center, Woodruff Hall, or mail to:

Office of the Registrar
Castleton State College
62 Alumni Drive
Castleton, VT 05735

For Office Use Only:

Initials \_\_\_\_\_

Code : \_\_\_\_\_

Date: \_\_\_\_\_